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Executive Assistant to DCI

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Director of Training

NO CHANGE in Class. ☐

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Weekly Summary Report

Class. CHANGED TO TS S @

DDA HHS, 4 Apr 77

Auth: DDA REG. 77/1763

Date: 25/01/78 By: 008

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1. At the request of representatives from OGD the Chief of the Programs Division () is exploring training possibilities in certain government and non-government installations for possible opportunities for training CIA personnel in technical fields. Some of the government installations under

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When this survey of training opportunities is completed the results will be made known to interested representatives in OGD and other Offices in the Agency desiring opportunities to increase the technical and scientific knowledge of their personnel.

2. During the week ending 17 October, () from the Medical Office set forth to the Office of Training long-range proposals providing for additional training for medical personnel in a wide variety of highly specialized medical fields.

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3. Two members of the Board of National Estimates (General ()) were briefed by the Chief of the Orientation and Briefing Division () on the mission and coordinating functions of CIA.

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4. An experimental class for trainees in OTS and OMR in scientific German reading was begun on 15 October. The class is open to others in the Agency who may need a scientific knowledge of German.

5. A combined total of 189 students is presently enrolled in introductory and self-study courses in the Language Training Center. In addition, the Language Laboratory was used for a total of 624 student hours during the week.

6. Eleven groups of supervisors, approximately 225 people in the DD/P Offices, have been given instruction on the use of the Personnel Evaluation Report.

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7. Chief of the Assessment and Evaluation Division was called to the office () of the () staff to discuss the problem of a military person who underwent assessment in May of 1952 and was assigned () in spite of a very negative assessment report. It was pointed out () that

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the assessment report had clearly indicated that the kind of problems that developed would develop and he requested permission to forward a copy of the assessment report to General Smith with appropriate remarks. In this same meeting, Chief of the Assessment and Evaluation Division met with General [REDACTED] who also expressed his appreciation of the correctness of the assessment report and asked for information as to why the recommendations had not been followed.

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8. On 10 October 1952 a meeting was held between Chief of Assessment and Evaluation Division and [REDACTED] of Medical in which information was exchanged relative to three people who had undergone assessment and who had later developed psychiatric difficulties. It is interesting to note that in two of the reports the difficulties had been predicted, and in the third case the difficulties which developed, although not predicted, were in no way inconsistent with the assessment findings.

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9. Project [REDACTED]

a. Survey party on Project [REDACTED] departed Washington, D.C., 0830, 13 October. Expect to return prior to closing time 17 October.

b. Received cost estimate of items of equipment and supply [REDACTED] from Offices of Procurement and Supply; preparing revised cost estimates for project.

10. The Maritime Training Branch is preparing a maritime orientation seminar for NE Division.

[REDACTED]

12. [REDACTED]

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[REDACTED]

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13. Assistance was given to [REDACTED] of RE/PT/OPC and to [REDACTED], Budget and Logistics Officer/OPC in their task of regularizing the accounts of Project [REDACTED]. The unfortunate results of the lack of a single responsible direction for the project were once more apparent.

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14. Communist Party Operations Course #9 was completed on 10 October (13 students and one auditor).

15. Invasion and Escape Course #15 is to commence 27 October.

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16. Chief, Ground Training and six of the [REDACTED] instructor staff participated in a day's round table conference with TR(S) staff at Headquarters on 15 October 1952. The entire [REDACTED] activities field training program was reviewed. It was generally agreed that the present three months' single course was too inflexible and does not best meet the varying needs of the operating offices. It was therefore decided that the current curriculum should be revised with the view to presenting a group of courses of shorter duration, each to cover one or more of the various subjects now included within the single course. The subjects to be offered in individual packages of instruction will likely comprise [REDACTED]

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17. Chief Instructor, [REDACTED] re-turned 13 October from his TDY assignment [REDACTED] where he participated in developing a program of instruction in his field for use in a [REDACTED] training project.

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18. As of 17 October, 236 CIA personnel are enrolled in TR(S) training courses, 448 in TR(O) courses, and 236 in external training, making a total of 920 in training programs under the jurisdiction of OTR as a whole.

MATTHEW BAIRD

MB:brc
cc: DD/A
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